
Chief Executive's Office

Please ask for: Mrs D Scambler
Direct Dial: (01257) 515034
E-mail address: Dianne.scambler@chorley.gov.uk
Date: 13 June 2006

Chief Executive: Donna Hall

Chorley
Borough Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Dear Councillor

AUDIT COMMITTEE - THURSDAY, 22ND JUNE 2006

You are invited to attend a meeting of the Audit Committee to be held in the Committee Room, Town Hall, Chorley on Thursday, 22nd June 2006 commencing at 5.00 pm. **Would Members please note that the meeting start time as changed from the previously stated time of 4.30pm.**

AGENDA

1. **Apologies for absence**
2. **Declarations of Any Interest**

Members of the Committee are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the Council Chamber and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Audit Committee held on 27 March 2006

4. **Role & Functions of the Audit Committee**

Members will receive a presentation by the Audit and Risk Manager.

5. **Internal Audit Annual Report 2005/6 (Pages 5 - 14)**

Report of the Director of Finance (enclosed).

6. **Statement On Internal Control (Pages 15 - 40)**

Report of the Director of Finance (enclosed).

7. **External Audit & Inspection Plan 2006-7 (Pages 41 - 66)**

Report of the Audit Commission (enclosed).

Continued....

8. **Ethical Governance Review** (Pages 67 - 78)
Reports of the Audit Commission (enclosed).
9. **Next Meeting / Key Reports**
10. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Audit Committee (Councillor John Wilson (Chair), Councillor Anthony Gee (Vice-Chair) and Councillors Magda Cullens, Keith Iddon, Geoffrey Russell, Shaun Smith, Mrs Joyce Snape and Mary Wilson) for attendance.
2. Agenda and reports to Gary Hall (Director of Finance), Donna Hall (Chief Executive), Garry Barclay, Armstrong (Assistant Audit Manager) and Dianne Scambler (Trainee Democratic Services Officer) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے: